D.S.B.

ENGINEERS & ARCHITECTS, P.C.

2394 Ridgeway Avenue, Suite 201 Rochester, N.Y. 14626 (585) 271-5230

June 30, 2020

Planning Board Town of Penfield 3100 Atlantic Avenue Penfield, New York 14526

RE: Preliminary/Final Approval for an Office/Warehouse at 85 Sovran Drive on a 0.765 acre parcel in the General Business District

Dear Board Members,

On behalf of our client Edward Geska, US Ceiling Corp. we respectfully request to be placed on the August 13, 2020 Planning Board agenda. The current zoning is General Business. We will be proposing Office/Warehouse Building 9,800 square feet, (office 800 s.f. and warehouse 9,000 s.f.). US Ceiling Corp. is a building contractor for commercial and residential construction providing installation of metal stud walls, insulation and drywall. Their office consists of 3 employees for project estimating, ordering of materials and scheduling the work crews that meet at the various job sites. The warehouse is for receiving material delivers generally once a month, there is not a warehouse employee and field crews will transport the materials to the job sites as needed. The hours of operation are from 7am to 5pm week days. We anticipate the construction of the project to be 3 months. We have attended the Town Board for review of the use as required by the Board when they re-zoned the property and for setback variances front, side and rear due to the unique configuration of the property a number of years ago.

Enclosed please find the following items for your review and approval with respect to the above referenced project:

- Four (4) Letters of Intent
- Four (4) Preliminary/Final Site Plan Application
- Four (4) Planning Board Site Plan Design Checklist
- Nine (9) 22" x 34" Site Plan and Building Rendering
- Five (5) 11" x 17" Site Plan and Building Rendering
- Storm Water Drainage Report
- Application fee \$500.00 + \$1,750.00 (Preliminary Fee \$50 + Final Fee \$125 x 9800) s.f. = \$2,250.00

We appreciate your consideration on this matter, and if you have any questions prior to the Board meeting, please contact me at 271-5230.

Yours truly,

Walter F. Baker Engineering Manager Enc.

Cc: US Ceiling Corp., Edward Geska

